

Clear Conspicuous Notice Template

Option A: BenefitScape Portal

IMPORTANT HEALTH COVERAGE TAX DOCUMENTS

We are providing this notice to alert you of an important change regarding the distribution of the annual Form 1095-C. McNational is no longer required to automatically mail 1095 Forms to individuals. You may obtain a copy of Form 1095 by completing this process:

1. Visit the Employee Portal <https://eeportal.bencorpaca.com/> to register for eDelivery
2. Enter the Company Code: **McNational** and information about you
3. After enrolling you will receive an email directing you to create login credentials for site access
4. After your registration is complete, you will receive a confirmation email and have the ability to download your form and print as needed for your records.

If you have questions or need additional information, please call: **(740) 237-1090** or contact us in writing at cmurray@mcginnisinc.com

If you would like to receive a paper copy of Form 1095-C, you can request the form through one of the following methods:

- Email: cmurray@mcginnisinc.com
- Phone: **(740) 237-1090**

• Mailed Request:
McGinnis Inc.
Attn: Benefits Department
2670 Chancellor Drive, Suite 140
Crestview Hills, KY 41017